

## **Privacy Notice - Visitors**

## Introduction

Everybody has a right to have their personal information kept confidential; this includes the staff and visitors who attend Hoyle Court Primary School. The school is committed to protecting privacy. These rights are also part of the law, the General Data Protection Regulation which is a European Union regulation that the UK government has decided to keep into the future.

On the basis of 'public task,' to maintain the welfare to children, we take photos of all visitors and staff upon entry to the school on the InVentry sign in system. These are stored securely meeting the standards expected by the General Data Protection Regulation (GDPR). The responsible person in school for all personal data is Gary Litvinov – School Business Manager, if you would like more information please contact Gary on 01274 581898.

Approved by the governing body on:	30/03/2023
To be reviewed by:	30/03/2024